

## Contract for RFP 11601 Attachment 12 – System Acceptance Checklist

### DMVM System Acceptance Checklist

KDOR's Executive Sponsor Committee will complete the System Acceptance Checklist after "Go Live" once Phase 1 and Phase 2 of the 3M MVS Solution has been delivered and all acceptance criteria have been met. During the first one hundred eighty (180) days of post production for each Release, the Contractor will work with KDOR resources to confirm that the tasks below have been completed. If the checklist item is a Contractor task the date represents the date KDOR accepted the task was finished. The criteria detailed in the checklist must be completed for system acceptance to occur. These criteria may be refined at a later date based on mutual agreement between the KDOR and Contractor.

Final holdback and any other contract payments deferred until final System Acceptance will be released upon satisfactory completion and signed KDOR approval of this System Acceptance Checklist.

SYSTEM ACCEPTANCE CHECKLIST			
	Description	Date Accepted / Completed	Comments
1	End user training documentation has been completed and accepted, and all training classes have been conducted in accordance with the training plan.		
2	Master data and transaction data has been converted as specified in the Data Conversion Plan.		
3	The Contractor has provided knowledge transfer according to the Knowledge Transfer Plan.		
4	All Deliverables defined in the Implementation Scope of Services document, Attachments 3 and 5, have been completed and accepted.		
5	Issues in the test tracking log for integration testing and performance testing for which the Contractor has been assigned responsibility have been resolved as mutually agreed.		
6	Six months of transactions have been processed with system or calculation errors resolved as mutually agreed.		
7	Contractor has taken addressed and corrected all software performance issues incurred within the warranty period.		

## Contract for RFP 11601 Attachment 12 – System Acceptance Checklist

SYSTEM ACCEPTANCE CHECKLIST			
	Description	Date Accepted / Completed	Comments
8	The final 3M MVS solution has successfully addressed KDOR's business processes and functional requirements in scope per the Specifications.		